Defence Supplier Uplift Program Application Form

Form Preview

Introduction

* indicates a required field

Important

This program is only available to South Australian businesses that are participating in a Defence Supplier Qualification Program or can demonstrate a strong connection to, or identified demand arising from, a genuine Defence requirement.

Before completing this form, please ensure you have read and follow the Defence Supplier Uplift Program Applicant Guidelines.

Please ensure you submit your form addressing all criteria and upload the necessary attachments, as incomplete or unsubmitted forms will not be accepted.

Required Attachments

This application should include the following attachments:

1. An endorsed Uplift Plan (developed using the Defence Uplift Plan Template) including:
    - Uplift Plan Overview
    - Executive Summary
    - Background
    - Uplift Plan Details
    - Defence Opportunity and Market Pathway
    - Implementation & Performance Milestones
    - Costing and Financing
    - Risks
1. Quotations supporting costs (identifying local content).
2. Previous three years' accountant-prepared annual financial statements, including profit & loss, balance sheet and notes where applicable.

Note: Please do not upload anything other than the requested information.

Closing Date & Time

Applications will close if the total funding has been allocated, or at any time determined as necessary by the Minister or their delegate having full discretion over the administration of the Program.

Enquiries

For queries about this form, the grant application process or about your eligibility, please email manufacturing@sa.gov.au.

Contact Details

Person completing the application *
First Name
Last Name

Contact Primary Phone Number *
Must be an Australian phone number.

Position Title *

Contact Primary Email *
Must be an email address.

Eligibility Check

* indicates a required field

Eligible Applicants

To be eligible for grant funding under this Program, applicants must have completed an Uplift Plan and obtained endorsement of that plan from a Defence Partner (Prime contractor, Tier 2 supplier, or recognised Defence entity) operating within a legitimate Defence supply chain.

In addition, applicants must:

- be an organisation comprised of one or more legal entities (not a person);
- incorporated or established in Australia;
- have an Australian Business Number (ABN) and be registered for GST;
- be carrying on an active manufacturing business located in South Australia, demonstrated by undertaking manufacturing activities at a premises located in South Australia, and employing staff based in South Australia;
- have been carrying on a business for more than one full financial year;
- be able to enter into a legally binding Funding Agreement with the South Australian Government;
- be willing to provide information and data, including financial information as required;
- commit to the required financial co-contribution; and
- not have previously received grant funding from the State or Federal Government for the same project.
- The business must not engage in illegal or unlawful activity.

Eligible Expenditure

To be eligible for grant funding, expenditure must be incurred after the applicant’s supplier assessment and detailed within the endorsed Uplift Plan. Eligible activities include, but are not limited to, the following capability uplift initiatives:

- Development and enhancement of in-house capabilities, encompassing training, software, processes, procedures, and certifications;
- Procurement of new plant and equipment;
- Strengthening of physical and digital security measures;

- Engagement of specialist advisors on defence export controls and compliance matters;
- Engagement of specialist advisors on US/UK defence cybersecurity requirements; and
- Acquisition of other specialist services required to implement the recommendations outlined in the Report.

Uplift Plan must achieve defined outcomes within agreed timelines, milestones and KPIs as agreed to in the final funding agreement between DSD and successful applicants.

Ineligible Expenditure

Expenditure that will not be funded via a grant includes:

- Expenditure incurred prior to successful application to the Program and execution of a Grant Funding Agreement;
- Salaries and wages;
- Routine business operations, including standard operating expenses, usual Work Health and Safety (WHS) requirements, and general overheads;
- Activities and costs not directly aligned with the recommendations of the uplift plan.
- Activities that are not performed at, or do not primarily and directly benefit, the supplier's South Australian operation;
- Project activities that are already funded or under consideration for funding by another State or Commonwealth government agency; and/or,

Project activities that are already funded or under consideration for funding by another State or Commonwealth government agency are ineligible. However, at the discretion of DSD, other federally funded project activities may be considered for acceptance within the application for state fund.

I confirm our organisation and the project meet the eligibility criteria specified in the Defence Supplier Uplift Program Guidelines *

○ Yes ○ No

I confirm our organisation can enter into a legally binding funding deed with the Government of South Australia *

○ Yes ○ No

Has this organisation applied before? *

○ Yes ○ No

Applicants may apply more than once, provided the total funding does not exceed $150,000 (excl. GST) per eligible supplier.

Continue application

Based on the answers provided so far, your business looks to meet the eligibility criteria for this program.

Before continuing, please ensure you have completed your Defence Uplift Plan and have received Prime endorsement.

For queries about this form or the grant application process, please email manufacturing@sa.gov.au.

*

○ I'm ready to continue with my application

You may not be eligible

Based on the answers provided so far, your business does not meet the eligibility criteria for this grant program. You will not be shown the remainder of this form it cannot be assessed as a complete application.

For queries about this form, the grant application process or about your eligibility, please email manufacturing@sa.gov.au.

Please include any additional details

Business Details

* indicates a required field

Business Details

Business Name *
Organisation Name

Primary Address *
Address

Is the 'Registered Office' address the same as the 'Head Office' address? *
○ Yes ○ No

Applicant Website *

Must be a URL.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name

ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Head Office Address

Applicant Office Address *
Address

help text here

Manufacturing Address

South Australian Manufacturing Location Address

Type full address.

Business details

In which sectors does the business operate? *

- ☐ Building and Construction
- ☐ Critical Minerals and Resources
- ☐ Defence and Space
- ☐ Food and Beverages
- ☐ Forestry and Timber
- ☐ Health and Medical
- ☐ Renewable Energy and Green Hydrogen
- ☐ Transport
- ☐ Other:

Select all that apply

Which industry does your business operate in? *

What is the nature of your business? *

Tell us more about what your business does. *

Word count:
Must be no more than 200 words.

Provide a brief description of the business' goals and future ambitions *

Word count:
Must be no more than 200 words.

Employees

Full-time equivalent (FTE) is a measure used to express the total workload of employees in an organisation by combining both full-time and part-time hours into the equivalent of full-time employees.

An employee cannot be expressed as more than one full-time equivalent (1.0).

FTEs should only include employees and exclude contractors hired on a temporary basis.

For a position in which 37.5 hours per week is normal full-time:

- an employee working 30.0 hrs/week in that position would be 0.8 FTE (30.0 divided by 37.5 = 0.8)
- an employee working 37.5 hrs/week in that position would be 1.0 FTE (37.5 divided by 37.5 = 1.0)

A business with 22 staff contracted to work 675 hours in a business week of 37.5 hours has 18 FTE. (675/37.5 = 18)

Female FTEs *
Must be a number.

Male FTEs *
Must be a number.

Nonbinary FTEs *
Must be a number.

Total FTE
This number/amount is calculated.

Revenue

Does the business export any products? *
○ Yes ○ No

Approximately what percentage of total revenue is contributed by export revenue? *
Must be a number.

Previous application details

* indicates a required field

Applicants may apply and be approved for funding more than once, provided:

- the total amount of grant funding across the applications does not exceed $150,000 excl GST per eligible supplier.
- the new funding sought is for uplift activities not previously funded by the Program.
- the proposed uplift activities are documented in a revised Uplift Plan which is endorsed by the Participating Prime, or were flagged and adequately documented in the initial Uplift Plan for a future funding application
- address a new Uplift Plan following participation in a Supplier Qualification Program with a different Participating Prime; and
- all other eligibility and merit criteria are met as set out in these Guidelines.

Previous application number *

Must be a number.
This can be found in SmartyGrants or in previous correspondence regarding your application.

Funding requested *

Must be a dollar amount.

Have you received an outcome from this application? *

Grant Details

* indicates a required field

Grant Funding Requirements

What funding ratio does your business align to? *

○ 1:1 matching for applicants with fewer than 200 FTE employees and majority Australian-owned

○ 1:2 matching ($1 Government : $2 Applicant) for applicants with 200+ FTE employees or not majority Australian-owned.

Applicants may apply more than once, provided the total funding does not exceed $150,000 (excl. GST) per eligible supplier.

Grant Funding Amount Sought *

Must be a dollar amount and no more than 150000.
(AUD, ex GST)

Matched Funding Amount Applicant Contributing *

Must be a dollar amount.

Uplift Plan Details

* indicates a required field

Uplift Plan Title *

Must be no more than 250 characters.

Short description of the plan *

Provide a short description (200 words recommended) of your project?

Proposed Start Date *

Must be a date.

Proposed Completion Date *

Must be a date.

Identify the Participating Prime (Prime contractor or recognised Defence entity).

Participating Prime *
Organisation Name

Required Documentation

Please include all relevant documentation to support your application.

Document description	File upload
Completed Uplift Plan Template	
Completed Uplift Plan Endorsement	
Quotations - Supporting Costs	

Financial statements

Please provide previous three years' accountant-prepared annual financial statements, including profit & loss, balance sheet and notes where applicable.

Financial year	Financial statement

Additional Information

* indicates a required field

Industry Capability Network (ICN) – Expressions of Interest

Working within the Department of State Development, ICN SA provides a pivotal connection between major projects and South Australia's best suppliers, fostering opportunities for local businesses to capitalise on the billions of dollars in major projects in South Australia.

Has your business received any Expressions of Interest (EOIs) through the Industry Capability Network (ICN) in the past 24 months? *

○ Yes ○ No

Are you currently supplying to organisations the defence industry?

○ Yes ○ No

Do you currently operate within the defence industry supply chain in South Australia?

○ Yes ○ No

How did you find out about this program? *

50 words maximum

What is your preferred method of being contacted about future Government opportunities? *

50 words maximum

Declaration

* indicates a required field

Terms and Conditions

By submitting this Application Form, you (as an Authorised Representative or the Applicant itself) agree to the following terms and conditions under which any application for a grant under the Program will be assessed. Any grants (if approved) are conditional upon eligible Applicants agreeing to enter into a grant agreement on terms and conditions as determined by the Minister.

In this section:

- ‘**Authorised Representative’** means the person completing this Application Form on behalf of the Applicant, and may only include the following persons, where the Applicant is:
    - a company or incorporated partnership: a director, company secretary, managing director/CEO or attorney under an authorised instrument; or
    - a sole trader: that person; or
    - a trustee on behalf of a trust: only that trustee (whether a corporate trustee or person); or
    - a partnership: any general partner; and
    - but in all cases does not include a third party.
- ‘**Applicant’** means the applicant for a grant under the Program;
- ‘**Application Documentation’** means the Application Form(s) and any other associated evidence, information or documentation submitted or attached by the Applicant in or with the Application Form(s), including any supplementary evidence, information or documentation provided subsequently to the Minister and/or Department;
- ‘**Application Form’** means this application pursuant to the Program to which these Terms and Conditions are attached;
- ‘**Department**” means the Department of State Development;
- ‘**Government of South Australia’** means the Crown in right of the State of South Australia;
- ‘**Minister’** means the Minister for State Development;
- ‘**Participating Prime’** has the meaning given to it in the Program Guidelines;
- ‘**Program’** means the Defence Supplier Uplift Program; and
- ‘**Program Guidelines’** means the guidelines for the Program published and updated by the Minister from time to time, available at https://statedevelopment.sa.gov.au/manufacturing/defence-supplier-uplift-program.

Confidential information

Confidentiality obligations apply to government employees under their terms of employment and the *Public Sector Act 2009* (SA). As set out in the Program Guidelines, the Department (acting on behalf of the Minister) will treat information provided by an Applicant as confidential information if all the following is satisfied:

- the information is clearly identified as confidential and you explain why it should be treated as confidential;
- the information is of a confidential nature (e.g. commercially sensitive); and
- the information is provided with the understanding that it will stay confidential.

Information that is or becomes public knowledge (other than by breach of any confidentiality obligations) will not be considered to be confidential information.

Disclosure of information (including confidential information)

Any information contained in, or relating to, an Application Form or Application Documentation, including information identified by the Applicant as confidential information for the purposes of applying for a grant under the Program, may be disclosed, and/or used, by the Minister:

- to any instrumentalities of the Government of South Australia or its or their employees, advisers or third parties (including subcontractors, advisers, accountants, attorneys and agents) to manage the Program, including but not limited to, for the purposes of evaluating and assessing the Application Form or Application Documentation;
- for the purposes of verifying any information contained in the Application Form or Application Documentation, to the Participating Prime(s) nominated in the application or any other agencies or third parties including, but not limited to, your accountant, the Australian Securities and Investment Commission, the Australian Business Register;
- for due diligence, monitoring, reporting and audit purposes;
- within the Government of South Australia, including to any Minister, agency, authority or instrumentality of the Government of South Australia, where this serves the legitimate interests of the Minister and/or Department;
- in response to a request by a House or Committee of the Parliament of the Commonwealth of Australia or South Australia;
- for training, systems testing and process improvement, including compiling statistics and reports;
- if an application is successful, for promotion of project activities or outcomes;
- where information is authorised or required by law to be disclosed; and
- where the information is already in the public domain.

In addition to the above disclosure, any grant agreement entered into may be published in accordance with PC027 – Disclosure of Government Contracts. Applicants may request that certain information be redacted from publication and the basis upon which redactions be made. The Minister and their delegate may consider and grant or deny any request in its sole discretion.

Privacy

The Department is required to treat your personal information in compliance with the Government of South Australia's Information Privacy Principles (IPPs). The Department may provide the information (including personal information) collected from you to government employees, advisers or third parties so that the Department can manage, monitor and assess the Program or for any other purpose set out in the Program Guidelines. The Minister and/or Department may publicly announce details of successful applications including but not limited to, the name of applicant, estimated and actual economic outcomes and amount of funding, and publish personal information on the Department's social media and websites.

Intellectual Property

Upon submission of the Application Form and Application Documentation, the Government of South Australia and Minister:

- own all intellectual property rights in the Application Form and Application Documentation other than pre-existing rights existing before the date of the Application Form (**Pre-Existing IP**); and
- are granted a perpetual, irrevocable, transferable, royalty free, fee free licence (including the right to sub-licence) to use, reproduce, modify and communicate the whole or any portion of the Application Form and Application Documentation, including any Pre-Existing IP.

Declarations, Acknowledgments and Consents

In submitting this Application Form, you make (as an Authorised Representative or as the Applicant itself) (as the case may be) the following declarations, acknowledgements and/or consents:

1. **you declare that:**

a. you have read, and agree, to these Terms and Conditions; b. you have read and understood the Program Guidelines and instructions set out in this Application Form; andc. you are authorised to complete this Application Form and make these declarations, acknowledgements and consents.

2. you warrant and represent to the Minister and/or Department that:

a. the Applicant meets all eligibility criteria applicable under the Program Guidelines for which it claims or nominates eligibility; andb. this Application Form and Application Documentation is, to the best of your knowledge and belief, true, accurate, complete and not misleading and that you undertake to promptly bring any relevant changes or further information that you become aware of (including if this declaration is or becomes incorrect, incomplete or misleading in any way) in writing to the attention of the Minister and/or Department.

3. you acknowledge and agree that:

a. the Minister and/or Department will rely on the truth, correctness and completeness of the Application Form and Application Documentation in assessing the Applicant’s eligibility for a grant;b. giving false or misleading information is a serious offence under the Criminal Law Consolidation Act 1935 (SA);c. the assessment of any Application Form is at the absolute discretion of the Minister, including any decision to approve or refuse any application to the Program, as set out in the Program Guidelines;d. by including your name as an Authorised Representative below, you are deemed to have signed this Application Form as the Applicant itself or on behalf of the Applicant (as the case may be);e. the Applicant may be requested to provide further information or documentation to verify the Applicant’s eligibility for a grant, Application Form or for such other purposes as set out in the Program Guidelines and that, during the application process, the Minister and/or Department may consult with other government agencies or external advisors/third parties regarding the Application Form and Application Documentation, including as referred to the Program Guidelines; andf. the Applicant will comply with, and require that all employees and contractors comply with, all applicable laws in force in the State of South Australia, Commonwealth of Australia and government policies;

4. you also acknowledge and agree that:

a. if the Minister and/or their delegate is satisfied that:

i. any Application Form, Application Documentation and/or any report or acquittal subsequently provided under the Program is incorrect, incomplete, false or misleading in any way: and/orii. the Program Guidelines or these Terms and Conditions have not been complied with,the Minister and/or their delegate may, at their absolute discretion, take action which may include, but is not limited to:iii. excluding the relevant application from consideration; and/oriv. where a grant offer has been provided, withdrawing or rescinding that grant offer; and/orv. withholding any funding that would otherwise be payable; and/orvi. where a grant agreement has been subsequently entered into with the Applicant, withholding funds that would otherwise be payable or terminating any grant agreement including recovering any funds already paid.

b. if a grant offer is made, and facts or information come to the attention of the Minister and/or Department (whether known at the time the Application Form was assessed or not) which in their reasonable opinion:

i. are material to their assessment of the application; or ii. mean the application was made other than in accordance with the Program Guidelines or is non-conforming in any respect,the Minister may withdraw any grant offer or terminate any grant agreement subsequently entered into with the Applicant.

5. **you consent to** the Minister and Government of South Australia and any other agency, authority or instrumentality of the Government of South Australia to which information is disclosed in accordance with these Terms and Conditions or the Program Guidelines using information (including personal information) contained in this Application Form or the Application Documentation:

a. in accordance with these Terms and Conditions and the Program Guidelines; b. if the information is grouped payroll information, to its disclosure pursuant to section 78(a) of the Taxation Administration Act 1996 (SA);c. for the purposes of administering and implementing other Government of South Australia current and future grants (if applicable) pertaining to the Applicant; and d. to conduct an audit to verify information provided or as part of the Minister’s and/or Department’s assurance or evaluation activities which may include the engagement of qualified accountants.

6. **you also consent to** the sending of any notices, requests or other documents issued under these Terms and Conditions and/or any grant agreement subsequently entered into by email to that email address which will be deemed to be sent and received on the date that the email is sent by or on behalf of the Minister and/or Department.

Authorised representative

Name *

Title	First Name	Last Name